

Listing Process

Always feel free to call, text or email Michelle for questions and/or concerns.
I hope these checklist are helpful to you in the sales process

INITIAL STEPS

- Meet with Michelle Nicely
- Sign Listing Paperwork
- Schedule Staging Consultation
- Why We Love our Home Paragraph

PREPARE FOR PICTURES

- Send Michelle Best Date for Pics
- Picture Date: _____
- Decide on Open House
- Open House Date: _____
- Sign & Lockbox Delivery Date _____
- List Date: _____
- Have Key available for lockbox

BEFORE SHOWINGS

- Eliminate all odors, NO lit candles
- Empty trash cans
- Make Beds
- Vacuum and Mop
- Keep closets organized
- Clean dishes and empty kitchen sink
- Play Soft background music
- Sweep off porch and deck
- Wipe down bathrooms, close toilet lids
- Turn on Scrolling House Pics on TV
- Interior lights on
- Exterior lights on
- Lock all doors

NOTES

- Approve Showings Via Text
- Michelle will send feedback upon arrival
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