

Moving Checklist

Moving can be a very busy and hectic time. Use this checklist to make sure you don't forget anything during your move to your new home.

2-3 WEEKS BEFORE YOU MOVE

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| <input type="checkbox"/> Buy boxes and other moving supplies | <input type="checkbox"/> Donate or give away unwanted items |
| <input type="checkbox"/> Make any necessary travel arrangements or reservations | <input type="checkbox"/> Transfer your insurance so you will be covered at your new home |
| <input type="checkbox"/> Notify your children's old school & register at their new school | <input type="checkbox"/> Make a list of everything that needs to be moved |
| <input type="checkbox"/> Contact your local post office to forward your mail to your new address | <input type="checkbox"/> Get copies of all medical, dental and veterinary records |

1-2 WEEKS BEFORE YOU MOVE

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| <input type="checkbox"/> Complete any necessary repairs | <input type="checkbox"/> Keep utilities on for Final WalkThrough |
| <input type="checkbox"/> Pack each room and label all boxes as to what's in them | <input type="checkbox"/> Assemble all necessary documents for the new owner |
| <input type="checkbox"/> Notify utility companies with the moving date to stop services & get final meter readings | <input type="checkbox"/> Arrange for any major appliances to be moved (if you will be taking them with you) |
| <input type="checkbox"/> Pack a suitcase or a small bag with the clothes and personal items you need for the next few days | <input type="checkbox"/> Plan meals to eat up everything in the refrigerator |
| <input type="checkbox"/> Confirm moving/travel arrangements | <input type="checkbox"/> Leave keys and garage remotes in kitchen drawer. Buyers Agent will obtain key from lockbox for Purchaser. |

MOVING DAY

- | | |
|--|--|
| <input type="checkbox"/> Dispose of all trash & finish cleaning | <input type="checkbox"/> Pack your bedding linens, toiletries, etc. |
| <input type="checkbox"/> Double check that all cabinets, closets and dishwashers are empty | <input type="checkbox"/> Keep your paperwork where you can find it |
| <input type="checkbox"/> Give movers any special instructions that may be needed | <input type="checkbox"/> Do a final walk-through to check every room to ensure no items were left behind |

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